



Seaway Valley Community Health Centre

Working with you for a Healthier Community

Job Description

Position Title: Community Programs Support Worker (Summer Student 12-Week)

Report to: Community Program Manager

Team: Community Programs Team

Salary: \$17/hr, plus 4% vacation pay

The CPSW will work as a member of an inter-professional team to provide practical hands-on assistance and support to a variety of programs and services in the Centre and out in the community. The CPSW must have a strong interest in supporting the health and wellbeing of local people working through a team and partnership approach and be comfortable working with vulnerable populations.

Responsibilities:

- Work in Community Gardens as required and provide garden related programming for the families and children
- Attend and participate in the Wellness Walking group
- Assist with food security programs
- Support for Seniors on Wheels programming
- Assist with data collection and evaluations of community programs
- Provide support to the Centre's overall communication and evaluation activities
- Other duties related to Community Health and Wellbeing programs including Centre at large as needed.

Requirements:

Education:

A post-secondary student currently enrolled in an academic program and intending to return to school full-time in the upcoming school year; social services and/or social work field preferred.

Skills and Abilities:

- Experience working in a community-based setting an asset
- Working with children and families in a community garden environment an asset
- Knowledge of gardening considered an asset
- Planning for upcoming community programs
- Appreciation and commitment to diversity and anti-oppressive approaches
- Knowledge of related community resources

Last reviewed: May 2022

Reviewed by: S. Hemmerick

Previous Review Dates: May 2021



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- Ability to assess situations and to respond appropriately
- An adaptable personality, self-motivated and a team player
- Ability to work independently when necessary
- Organizational skills and ability to produce deliverables on time
- Ability to work flexible hours based on program needs, including the possibility of some evenings and weekends
- Proficient use of computers and various software applications
- Valid driver's license, insurance and use of a personally owned vehicle is necessary
- Fluency in English; other languages considered an asset.

I have read this job description and understand and accept the responsibilities outlined within. I have also been given a copy of this job description.

Employee signature

Date

Witness