



Seaway Valley Community Health Centre

Working with you for a Healthier Community

JOB DESCRIPTION

POSITION TITLE: **Registered Dietitian (Full-Time/Part-Time, Contract)**

To cover a leave. 35 hours per week until January 2025, followed by 14 hours per week from February 2025 through January 2026.

REPORTS TO: **Community Programs Manager**

TEAM: **Community Programs**

SALARY STARTING: **\$36.89/ hour + 4% vacation pay**

ROLE

As a member of the multidisciplinary team, the Registered Dietitian plans and directs the nutritional care of Centre clients and participates in community health education (groups and individuals) to promote better nutrition.

REPORTING RELATIONSHIP

This position reports to the Community Programs Manager, who reports to the Executive Director.

POSITION REQUIREMENTS

1. Education

- University degree in food and nutrition from a recognized university
- Completion of a Dietitians of Canada accredited Dietetic Internship or equivalent approved experience
- Registration in the College of Dietitians of Ontario

2. Professional Experience

- Preferred two years experience in clinical counselling and community nutrition.
- Proficiency and experience working in a computerized environment.

3. Key Competencies

- Thorough knowledge of and proficiency in nutrition care.
- Demonstrated ability to work effectively in a multidisciplinary team environment.
- Demonstrated commitment to community-based health care, and knowledge of community-based resources and partnerships.
- Sensitivity to, interest in, and knowledge of socio-economic and cross-cultural issues in diet and nutrition, including food insecurity and rural health needs.
- Knowledge and experience with eating disorders and/or gastro-intestinal issues considered an asset.
- Excellent communication, organizational and interpersonal skills with demonstrated group facilitation experience and skills.
- Excellent knowledge and skills in assessing and integrating motivational interviewing in individual and community programming.
- Valid driver's licence and access to a vehicle.



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4. Linguistic Profile (SVCHC does not have a French Language Service Designation)
 - Superior English language skills (oral and written) are required
 - French and/or other languages considered an asset.

5. Personal Suitability
 - The candidate is a good fit with the interdisciplinary team, SVCHC culture and values.
 - Sensitivity to the needs of marginalized and diverse clientele.
 - Commitment to health promotion concepts, strategies, and philosophy.
 - Commitment to community-based health care and social services, as well as client-centred and strength-based philosophy and practices.
 - Flexibility in providing programming across SVCHC catchment area as required.

POSITION RESPONSIBILITIES

1. Perform nutritional assessments, develop individualized and client-centered care plans and provide ongoing health education/counseling to meet the needs of unique and diverse clientele.
2. Maintain client records, assessment notes and correspondence in accordance with the documentation standards of the College of Dietitians of Ontario.
3. Contribute to the development of programs that address community health needs by collaborating with SVCHC staff and other agencies to identify, recommend, evaluate and/or develop resources and materials and by participating in the delivery/facilitation of programs as required.
4. Develop and maintain formal and informal networks within the community and participate on SVCHC committees and in case conferences as needed.
5. Assist in the education of staff and students at the Centre by making presentations, preparing written materials and supervising dietetic students.
6. Facilitate and support community initiatives to improve access to adequate nutrition.
7. Standard CHC Employee Responsibilities

As an employee of the Seaway Valley Community Health Centre, this position is responsible for the following:

ADMINISTRATIVE:

- Contributes to the Centre's activities to collect, analyse and report on data and relevant information and participate in research;
- Preserves confidentiality of all client and employee information and seeks to minimize risk while working with data;
- Submits records of time worked and time off in a timely manner
- Maintains and develops professional competence, and where applicable, a professional licence to practice, through appropriate continuing education methods (e.g. peer interaction, literature review, conferences, courses, staff development leave, etc.)
- Complies and adheres to all applicable Centre policies and procedures

ORGANIZATIONAL RESPONSIBILITIES



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- Respects and values the diversity of the community and individuals
- Supports the Centre's student placement programs
- Contributes to the Centre's work by participation in activities that seek to strengthen collaborative and interdisciplinary teamwork, such as inter-component committees and working groups, strategic planning and the Canadian Centre for Accreditation
- Contributes to the Centre's practices of hiring, orienting and training of employees
- Participates actively in team meetings
- Consults with and provides support to team members and other SVCHC employees regarding professional issues
- Participates in the Centre's strategic planning process
- Participates in the development of policies and procedures by providing feedback in the Centre's policy development process
- Works in a manner that incorporates health promotion and recognizes the determinants of health
- Participates in team and individual professional development opportunities

OCCUPATIONAL HEALTH AND SAFETY

This position must also work within the scope of all legislative and Centre policies related to occupational health and safety. In this capacity, the employee:

- Works in a manner that promotes a safe, secure environment, and is compliant with the Duties of Workers under the Ontario Occupational Health and Safety Act (Section 28)
- Must read and follow the Centre's occupational health and safety policies
- Works safely in consideration of the following job hazards: noise, workplace violence
- Uses the proper personal protective equipment (PPE) as required
- Participates in Occupational Health and Safety training as required:
 - Accessibility for Ontarians with Disabilities Act (AODA)
 - WHMIS including Globally Harmonized System of Classification
 - Workplace Violence Prevention Training
 - PHIPA – privacy legislation Training
 - Diversity and Cultural Sensitivity Training
 - CPR and First Aid
 - Other (as required)

I have read this job description and understand and accept the responsibilities outlined within. I have also been given a copy of this job description.

Employee signature

Date

Witness